



SCAN FOR REGISTRATION FORM



September 28-October 3, 2025
Sawmill Creek, Huron, OH.

2025 SCHEDULE

*Schedule subject to change

Sunday



Monday



Tuesday



Wednesday



Thursday



Friday



3:30 P.M.-4:45 P.M.
Registration

5 P.M. - 6 P.M.
ORIENTATION

6 P.M. - 8 P.M.
CUSTOMER SERVICE
Steve Ludwig

DINNER PROVIDED



7 A.M. - 8 A.M.
Full Breakfast

8 A.M. - Noon
ORGANIZATIONAL CULTURE & SERVICE EXCELLENCE
Steve Ludwig

Noon - 1 P.M.
Lunch

1 P.M. - 4:30 P.M.
TAMING THE EMAIL BEAST & FINDING AN EXTRA HOUR
Randall Dean

5 P.M. - 8:30 P.M.
WRITING & LANGUAGE
Kim Roessner

HEARTY SNACK PROVIDED DURING EVENING SESSION

7A.M. - 8A.M.
Continental Breakfast

8A.M. - Noon
KEYS TO EMPLOYEE DEVELOPMENT
Doug Cartland

Noon - 1 P.M.
Lunch

1P.M. - 4:30 P.M.
HOW TO BUILD DYNAMIC TEAM COHESIVENESS
Doug Cartland

5:30 P.M.- 8 P.M.
TEAM BUILDING & NETWORKING

DINNER PROVIDED

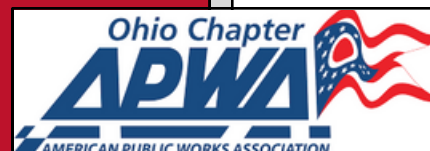
7 A.M. - 8 A.M.
Full Breakfast

8A.M. - Noon
LEGAL UPDATE
Jonathan Downes
Zashin & Rich

FREE AFTERNOON
This free afternoon makes up for a very long day on Monday.

Participants are strongly encouraged to take advantage of this time for networking and relaxing in preparation for the rest of the week.

Participants are on their own for lunch and dinner.



7A.M - 8 A.M.
Continental Breakfast

8A.M. - Noon
TRAIN THE TRAINER
Low Bender

Noon - 1 P.M.
Lunch

1 P.M. - 4:30 P.M.
SURVIVING & THRIVING
Low Bender

5:30 P.M. - 6 P.M.
SOCIAL HOUR

6 P.M. - 7 P.M.
BANQUET DINNER

7 A.M - 8 A.M.
Full Breakfast

8A.M. - 10 A.M.
TIME MANAGEMENT
Steve Ludwig

10A.M. - Noon
EUREKA TO ACTION
Steve Ludwig



Certificates will be provided to all participants after the last session on Friday
No exceptions.



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REGISTRATION DETAILS!!!

STEP #1 - FILL OUT THE REGISTRATION FORM

Scan the QR code shown above. Fill out and submit the registration form.

STEP #2 - PAY YOUR REGISTRATION FEE

\$995 BY CHECK - \$1,040 BY CREDIT CARD

To pay by credit card there is a \$45 processing fee for each registration. Please use the link below to pay by Credit Card:

<https://checkout.square.site/merchant/MLVDM8ZW9AG7H/checkout/B6LVB4ZOKIN2DQXZKA6PBQBR>

Checks payable to the "APWA Ohio Chapter" may be submitted to:

NW Ohio APWA

c/o Josh Quinlan

1189 W. Central, Toledo, OH. 43610

*Financial Assistance may be available via APWA stipends. Please visit ohpsi.org, and click on the stipend tab to view the current status of the stipend program, and to apply.

STEP #3 - RESERVE YOUR HOTEL ROOM

Hotel: Sawmill Creek by Cedar Point Resorts, Huron, OH

Group rate for a standard room is \$124/night.

If paying with a credit card, please book online to avoid any issues.

GO TO WEBSITE :

<https://reservations.sawmillcreekresort.com/sawmillcreek/?requesttype=invBlockCode&code=OHPSI>

ENTER YOUR ARRIVAL/DEPARTURE DATES: 09/28/2025 – 10/3/2025

ENTER NUMBER OF ADULTS/CHILDREN

UNDER "SPECIAL CODES" DROP DOWN, SELECT "GROUPS/BLOCKS"

UNDER "CODE", ENTER "OHPSI"

CLICK SEARCH

SELECT YOUR ROOM PREFERENCE AND PAY

**IF YOU ARE BOOKING & PAYING FOR SEVERAL ROOMS ON ONE CREDIT CARD OR CHECK, OR NEED THE ROOM COST PAID IN FULL PRIOR TO THE EVENT, SUBMIT THE FOLLOWING INFORMATION FOR EACH GUEST:

Guest Name

Arrival and Departure Dates

Number of Adults and Children

Room Preferences

Tax Exempt Form

Form of Payment

TO: kelsey.bickley@cedarpoint.com

SHE WILL MAKE ARRANGEMENTS TO CALL YOU TO EITHER GET THE CREDIT CARD THAT WILL BE USED, OR GIVE YOU A TOTAL BALANCE AND A CHECK CAN BE SENT.

If you have not previously done so, you must submit your tax exemption letter to Kelsey at the email noted above.

ALL HOTEL RESERVATION TASKS MUST BE COMPLETED PRIOR TO 30 DAYS FROM ARRIVAL.

Cancellation Policy

A substitute from the same community can be arranged at any time, based upon availability. A \$50 fee will apply after the deadline (September 1) for substitutions. Cancellations received after July 1, 2025 are subject to a \$100 cancellation fee. Cancellations received after September 1, 2025 are subject to a \$450 cancellation fee. No refunds for no shows or cancellations received after September 26, 2025.

As we get closer to the event, further important information will be sent to the email listed on your submitted form.

www.ohpsi.org